



# Philadelphia Cricket & Community Club

🏠 Philadelphia, Houghton le Spring DH4 4JE ☎ 0191 584 1348

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🌐 www.philadelphiacc.co.uk

📘 www.facebook.com/PhiladelphiaCCC/

🐦 twitter.com/PhiliCC

📷 www.instagram.com/philadelphia\_ccc/

## Non Playing Adult Privacy Notice

### NOTE

In this document:

- 'the Club' refers to the Philadelphia Cricket & Community Club, and, where the context allows, any official of the Philadelphia Cricket & Community Club, e.g. Committee member, team coach/manager etc and any other appointed person(s) working on behalf of the Philadelphia Cricket & Community Club.

The Club takes the protection of the data we hold about you as a member seriously and are committed to respecting your privacy. This Non Playing Adult Privacy Notice explains how we may use and protect the personal data we obtain about you and your rights in respect of your personal data.

<b>Name of data controller</b>	Philadelphia Cricket & Community Club
<b>Categories of personal data we collect</b>	The Club collects: <ul style="list-style-type: none"> <li>• Membership category information</li> <li>• Name</li> <li>• Home address</li> <li>• Date of birth</li> <li>• Gender</li> <li>• Contact details</li> <li>• Member declaration and signature.</li> </ul>
<b>Our sources of the personal data</b>	The Club obtains personal data from: <ul style="list-style-type: none"> <li>• You or the individual applying for you to be a member of the Club</li> <li>• Club officials.</li> </ul>
<b>Automated decisions we may take</b>	The Club will not take any automated decisions about you.
<b>Purposes for which we process personal data</b>	The Club will process the personal data for: <ul style="list-style-type: none"> <li>• Administering your application for membership of the Club</li> <li>• Reporting of participation and any incidents and of figures and trends (including equality and inclusion information)</li> <li>• Quality and improvement monitoring.</li> </ul>
<b>Who we may disclose your personal data to</b>	The Club may disclose your personal data to: <ul style="list-style-type: none"> <li>• Club officials only.</li> </ul>
<b>Legal basis for processing your personal data</b>	The legal basis for the collection and processing of your personal data is: <ul style="list-style-type: none"> <li>• <b>For administration and programme delivery:</b> that it is necessary to fulfil the contract that you are going to enter into or have entered into with us.</li> </ul>

<b>Your right to withdraw consent</b>	Where you have given your consent to any processing of personal data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.
<b>Location of your personal data</b>	The Club will keep your personal data within the European Economic Area.
<b>How long we will keep your personal data for</b>	The Club will not retain your personal data for longer than is reasonable and necessary for the purposes for which it was collected. We shall retain your personal data for such time as you are registered with the Club as a member.  6 years after you cease to be a member of the Club or play an active part in the Club, we shall delete your data excepting that needed to keep historical scorecard, statistical and financial records.
<b>Your rights in respect of your personal data</b>	You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it or to object to our processing it, and the right of data portability.
<b>Our contact details</b>	<p><b>Mail:</b> Philadelphia Cricket &amp; Community Club Philadelphia Houghton le Spring DH4 4JE</p> <p><b>Telephone:</b> 0191 584 1348</p> <p><b>Email:</b> <a href="mailto:philadelphia.ccc@gmail.com">philadelphia.ccc@gmail.com</a></p> <p><b>Website:</b> <a href="http://www.philadelphiaccc.co.uk">www.philadelphiaccc.co.uk</a></p> <p><b>Facebook:</b> <a href="http://www.facebook.com/PhiladelphiaCCC/">www.facebook.com/PhiladelphiaCCC/</a></p> <p><b>Instagram:</b> <a href="http://www.instagram.com/philadelphia_ccc/">www.instagram.com/philadelphia_ccc/</a></p> <p><b>Twitter:</b> <a href="http://twitter.com/PhiliCC">twitter.com/PhiliCC</a></p>
<b>Enquiries, concerns, exercising your rights and complaints</b>	If you have any concerns or complaints about how we are handling your data or wish to exercise any of your rights, do not hesitate to get in touch with the Chairman of the Club. You can also contact the Information Commissioner's Office (details can be found at <a href="http://www.ico.org.uk">www.ico.org.uk</a> ).

May 2023